

PRESIDIO  
COUNTY MASS  
GATHERING  
PERMIT  
REQUEST FORM

DATE \_\_\_\_\_

This permit request form is required for events with 2,500 or more participants; or more than 500 persons, if 51 percent or more of those persons may reasonably be expected to be younger than 21 years of age and it is planned or may reasonably be expected that alcoholic beverages will be sold, served, or consumed at or around the gathering; and at which the persons will remain:

- (i) for more than five continuous hours; or
- (ii) for any amount of time during the period beginning at 10 p.m. and ending at 4 a.m.

The following Mass Gathering Permit Application outlines a range of responsibilities including, overseeing public order at events, emergency planning, operational planning and safety management. When deemed necessary, Presidio County Officials including the Presidio County Judge, the Presidio County Sheriff, the Presidio County Fire Marshall, and the Presidio County Health Authority may request additional information pertaining to unexpected scenarios. It is our highest priority to ensure that careful planning and preparations have been implemented for the safety of all the public in our jurisdiction.

Any amendment or modification to the terms of this Permit Request Form or any Exhibit attached hereto shall be in writing, shall be dated subsequent to the date of this Rules Permit Form, shall be approved by the Presidio County Judge and shall be signed by each party to this Permit Request Form. No officer, agent, employee or representative of Applicant has any authority to amend or modify the terms of this Permit Request Form or any Exhibit attached here to, unless expressly granted that authority by the Presidio County Judge.

**Presidio County reserves the right to waive any part of the permit process when it is deemed unnecessary by the County Emergency Management Coordinator, County Health Official, County Sheriff, or the County Judge. If portions of this application do not apply to your event, please mark the section N/A to inform the County the section is not applicable.**

(PRINT CLEARLY)

Organization Name \_\_\_\_\_

Tax ID Number, if applicable: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Address of organizer \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Representative/Promoter for organization:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell: \_\_\_\_\_

Email \_\_\_\_\_

Individual(s) Name (partnerships must list all partners; additional pages shall be attached as needed to this page.

**1. Contact Information for Promoter**

1. This SHALL be the person who will be on SCENE with the event, who is the Promoter of the event, and who is in charge as required by Tex. Health and Safety Code Chapter 751.

Contact Person \_\_\_\_\_

Title \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email \_\_\_\_\_

Emergency Phone Number: \_\_\_\_\_

2. This **SHALL** be the **BACKUP** person who will be on SCENE with the event and who will be second in charge.

Contact Person: \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email \_\_\_\_\_

Emergency Phone Number: \_\_\_\_\_

**2. Property Owner Information**

1. Starting Point (or the location of the event if at one location, 911 address required)

Property Owner: \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Email: \_\_\_\_\_

2. Ending Point (if applicable, 911 address required)

Property Owner: \_\_\_\_\_  
Address \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Email \_\_\_\_\_

3. GPS Coordinates of the event start and/or ending location described above.

Start:  
: \_\_\_\_\_ North  
: \_\_\_\_\_ West  
End:  
: \_\_\_\_\_ North  
: \_\_\_\_\_ West

4. Attach a copy of the proposed contract, to be executed, between the promoter and the property owner, you do not need to include any confidential information.

5. Does the property in which the event is to be held have any kind of tax exemption?  
Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

**NOTE:** As the property owner, I agree that any Investigative Authority Personnel designated under Section 751.005 (a-f), and any Law Enforcement personnel may enter my property at any time to enforce provisions of this permit or for any other lawful entrance.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Print

By: \_\_\_\_\_ Title: \_\_\_\_\_  
Signature

**3. Activity Agenda**

1. A description of the planned activity is as follows:

\_\_\_\_\_  
\_\_\_\_\_



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2. Will this be private or public event? Private \_\_\_\_\_ Public \_\_\_\_\_

3. Will live music be provided? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, attach the DJ/band names, describe the agreement between the Promoter and the DJ/band, and contact information for the DJ/band to this page.

4. Will this event have any amplified sound? Yes \_\_\_\_\_ No \_\_\_\_\_

(a) If a mass gathering permit is approved, the applicant must cooperate with the Presidio County Sheriff's Office and other County official personnel to monitor noise levels. Unreasonable noise may result in a violation of §42.01, Penal Code, Disorderly Conduct.

(b) Start time for music on each day of the event: \_\_\_\_\_

(c) End time for music on each day of the event: \_\_\_\_\_

Note: If more space is needed, attach to this page.

5. Will there be a charge (admission, registration fee, meal fee, etc.) to participants or attendees of the event: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes describe below:

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All admission tickets sold or offered for sale by the promoter, or others acting on his behalf, will be serially numbered or otherwise coded in such a manner so as to be able to determine the days of admission and the number of people that have been admitted at any given time. The promoter will advise the issuing officer at the time of the hearing on the application of the number of tickets known or believed to have been sold and the anticipated number to be sold.

The promoter will certify to the sheriff or the issuing officer, upon request, the number of tickets known to have been sold at the time the request is made.

The promoter will grant admission to spectators only on the presentation of a valid ticket to the event, and each spectator will be required to present an individual ticket. The promoter will retain all tickets so presented and will make them available for inspection by the sheriff of the county in which the mass gathering is being held, or by any other peace officer, at any time during the period of time for which the permit is granted, and for 10 days thereafter. (Digital receipts maybe requested for wrist band entries.)

37 Tex. Admin. Code § 1.161

6. Will there be publicity encouraging attendance, or advertising, for this event:

Yes \_\_\_\_\_ No \_\_\_\_\_

- a. If yes, attach one (1) copy of all the publicity e.g. flyers, documents, posters, Facebook pages, website, etc..
- b. If additional publicity e.g. flyers, documents, posters, Facebook pages, website, etc. are distributed/used/published after this Permit Request Form is submitted, it must be PRESENTED TO Presidio County. Any changes must be sent to the Emergency Management Services at the address below.

Presidio County Emergency Management Services

Head of Emergency Management:

Cinderela Guevara, Presidio County Judge/

Gary Mitschke, Emergency Management Coordinator

Mail: P.O. Box 606 Marfa, Texas 79843

Phone # 432-729-4452

Cell #: 432-295-0143

E-mail: [countyjudge@co.presidio.tx.us](mailto:countyjudge@co.presidio.tx.us)  
[EMC@co.presidio.tx.us](mailto:EMC@co.presidio.tx.us)

- c. Attach a financial statement that reflects the funds being supplied to finance the event and each person supplying the funds

**4. Participants/Attendees**

- 1. Estimated number of paid and unpaid participants, attendees, vendors, and staff/volunteers.

Participants: \_\_\_\_\_

Attendees: \_\_\_\_\_

Vendors: \_\_\_\_\_

Staff/Volunteers: \_\_\_\_\_

Total: \_\_\_\_\_

- 2. Please describe how the number of participants/attendees, vendors, and staff will be controlled (as not to exceed the estimated number above).

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Please note: At no time, during the mass gathering can the number of participants attending exceed the total number stated in the application. If during an investigation by the County Judge, County Sheriff, County Fire Marshall, or County Health Authority it is deemed that the number of participants DOES exceed the TOTAL number stated in the application the promoter will immediately execute an operation to ensure attendees present remain at or below the numbers stated in the application. If the promoter does not immediately and cooperatively advance to ensure this safety measure is brought into compliance then the investigative County Authorities will give notice of revocation of permit as stated in the Texas Health and Safety Code 751.007 and 751.008.

The total square footage/acres of space used to hold the event is: \_\_\_\_\_

**If this mass gathering permit application is for a family reunion, wedding or what might be considered a smaller scale event the following sections of this application may be marked N/A if they do not apply to your event.**

### **5. Site Plan**

Attach a comprehensive site plan that shows the complete layout of the property including, but not limited to the following:

- (a) Tents, identified with description of use and size (see below #7 Tent and Membrane Structure Floor Plans)
- (b) Generators (marked with "G")
- (c) Access points, including ingress and egress from each area, tent, lounge, ect.
- (d) Location and number of fire and law enforcement personnel
- (e) Location and number of emergency medical services personnel
- (f) Location of each emergency aid station (marked with red +)
- (g) Location of promoter's headquarters
- (h) All stage locations with description of size and use
- (i) All food preparations and food service locations
- (j) All water supply locations, marked with a blue "W"
- (k) All hand-washing and drying facilities that will have running water
- (l) All solid waste collection locations
- (m) Location of each toilet, labeled and a description of the type of toilet
- (n) Location of any hazards on the property such as streams, ponds, steep or uneven terrain
- (o) Location and capacity of any camping areas
- (p) Location and number of officers providing traffic control
- (q) Location and capacity of on-site parking, including location and capacity of parking for recreational vehicles
- (r) Routes for ingress/egress for attendees
- (s) Routes for emergency access ingress/egress
- (t) Location and description of traffic control signage
- (u) Locations for pickup and drop off for any shuttle that will be used
- (v) Locations of lighting
- (w) On-site and off-site parking, staging and plans for road operations
- (x) Location of all electrical services
- (y) Locations of all overhead and underground electrical transmission/distribution lines
- (z) Designated smoking areas, if allowed
- (aa) All ADA Accessible paths and entrances

### **6. Lighting & Dust**

The promoter must undertake commercially-reasonable efforts to mask stage, parking, and all other lighting to limit light exposure to neighboring properties.

The applicant must undertake commercially-reasonable efforts to limit dust exposure to neighboring properties. Describe the promoter's plan for

- (a) Commercially-reasonable masking of stage lighting to limit light exposure for neighboring properties,



- (b) All efforts to comply with the Dark Skies Ordinance
- (c) Reasonable mitigation of dust exposure for neighboring properties.

**7. Tent and Membrane Structure Floor Plans.**

For each tent that attendees might enter during the event, the promoter must provide interior layout/floor plan information, including:

- (a) Identification of the use of the tent;
- (b) Dimensions of the tent;
- (c) Any infrastructure/production elements outlined and labeled within, with dimensions for large items;
- (d) Fire extinguisher locations; and
- (e) Locations for ingress/egress, including locations of battery backup powered exit signs w/emergency lighting
- (f) All tent and membrane structural materials must meet all applicable fire and safety code.

Note: Presidio County has uncommonly high winds especially, but not limited to, the spring season.

**8. Stage Engineering Reports.**

How many stages will be used during the event? \_\_\_\_\_

Each stage and all other structures that will be used during the event, must comply with the International Building Code; and the promoter must submit the following reports to ensure that they are constructed to industry standards and are safe for the public:

- (1) Engineering Detail Report, such as wind loads and installation requirements for each stage.
- (2) Certificate of Compliance or Certificate of Safety from a licensed electrician for **all** electrical Installations.
- (3) Certificate of Safety for all structural installations.

Note: Presidio County has uncommonly high winds especially, but not limited to, the spring season.

**9. Amplified Sound.**

- (a) If a permit is approved, the applicant must cooperate with the Presidio County Sheriff's Office and the Health and Safety officer designated by the Presidio County Judge to monitor noise levels.
- (b) The promoter must ensure that noise levels from the event do not exceed 85 decibels measured at any residence adjacent to the event site.
- (c) Start time for music on each day of the event:  
\_\_\_\_\_
- (d) End time for music on each day of the event: \_\_\_\_\_

If the Investigative Authority Personnel designated under Section 751.005 (a-f), warns the promoter that sound violates any of the above requirements and after the warning the promoter does not immediately cause compliance the Presidio County Judge or the Presidio County Sheriff is authorized to turn off the sound equipment.

**10. Traffic Control**

2. The event will have a start date of:

Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Time: \_\_\_\_\_

3. The event will have an end date of:

Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Time: \_\_\_\_\_

4. The planned event will affect these Presidio County Roads, State Roads, and US Highways at the approximate times stated below

Road Name--- <u>Starting point</u>	Time
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Ending Point (If Applicable)	_____
_____	_____

4. Will a shuttle operation be used for the event?

\_\_\_ Yes \_\_\_ No

If a shuttle operation will be used, attach a shuttle operations plan that includes:

- (1) All pick-up and drop-off locations;
- (2) The anticipated number of shuttle patrons;
- (3) The hours of operation for shuttle services.

5. Attach a traffic control plan map that includes:

- (1) All routes of ingress/egress for attendees—these routes must be all-weather routes or otherwise approved by Fire Marshal;
- (2) All routes to be used for emergency access ingress/egress must be all-weather routes or otherwise approved by Fire Marshal;
- (3) The location and description of all traffic control signage;
- (4) The locations, number, and hours for all traffic control officers; and



- (5) The location of all parking facilities.
- 6. Attach a proposed contract, which will be executed, for providing traffic control services for the event that includes:
  - (1) The name of the company providing services;
  - (2) The hours and dates the services will be used;
  - (3) A detailed description of the services that will be provided; and
  - (4) The contact information for the lead person in charge of traffic control services in the field.

**11. Adequate Parking**

An adequate parking space shall be provided for the parking of vehicles. The parking area shall be deemed adequate if it meets the following requirements.

- (1) Provides a parking space large enough to accommodate one four-wheeled vehicle for each four tickets sold.
- (2) The parking area shall be well drained and the surface of such consistency so as to provide entry and exit during any type of weather conditions.

**12. Concessions**

- |   |     |     |    |     |
|---|-----|-----|----|-----|
| Will Concessions be available during this event?        | YES | ___ | NO | ___ |
| 1. Food:  | YES | ___ | NO | ___ |
| a. Provided with entry fee                              | YES | ___ | NO | ___ |
| b. Available to purchase                                | YES | ___ | NO | ___ |
| 2. Non-alcoholic beverages:                             | YES | ___ | NO | ___ |
| a. Provided with entry fee                              | YES | ___ | NO | ___ |
| b. Available to purchase                                | YES | ___ | NO | ___ |
| 3. Alcoholic beverages:                                 | YES | ___ | NO | ___ |
| a. Provided with entry fee                              | YES | ___ | NO | ___ |
| b. Available to purchase                                | YES | ___ | NO | ___ |
| c. Will minors (under 21 years) be attending this event | YES | ___ | NO | ___ |

If yes, explain how you will prohibit minors from obtaining/consuming alcohol. And provide a description of the preparations made to supervise minors who may attend the mass gathering.

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**If you answered yes to # 3, attach to this page a copy of your TABC Permit.**

4. Concessionaire (Name): \_\_\_\_\_  
Address \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone #: \_\_\_\_\_ Cell: \_\_\_\_\_  
E-mail \_\_\_\_\_

- a. Provide the above information for ALL concessionaires and attach to this page.
- b. All food concessionaires must have a current STATE Food Establishment Permit issued by the Texas Department of State Health Services. Attach a copy of the permit to this page.

**13. Water Supply**

- 1. The quality of water to be supplied shall meet the approval of the county health officer, and on his request an evaluation of the supply may be made by the Department of Health Resources.
- 2. Water shall be available at the rate of at least one pint per hour for each person present at the site.
- 3. Water shall be delivered to the dispensing points in such a manner as to preclude the possibility of contamination. All water conveyor facilities shall be cleaned and disinfected prior to being used and any containers used for water delivery shall be covered to prevent the entrance of dust, insects, or other contaminants.
- 4. A suitable water outlet or water container shall be available for each 100 persons and be conveniently located for dispensing the water. If containers are utilized for water distribution, the containers shall be properly covered and provisions made for keeping the covers locked. A chlorine residual of at least 0.2 milligrams per liter shall be maintained at all times at each water distribution point.
- 5. The use of the common drinking cup is prohibited. At least one dispensable cup shall be available for each person per hour of attendance.
- 6. Will promoter be using a public water supply? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, provide name of water company: \_\_\_\_\_

- 7. Will promoter be using a private company to provide water? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, attach information to demonstrate to the County Health Authority that there will be a safe and sufficient supply of water for the event including the executed contract agreement between the promoter and the water supplier and a copy of a water test showing the water is potable.

8. Will the promoter be using water wells to provide water? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, attach information to demonstrate that the wells are compliant with TCEQ requirements and information to demonstrate to the County Health Authority that there will be a safe and sufficient supply of water for the event and a copy of a water test showing the water is potable.

#### **14. Toilet Facilities**

1. Toilet facilities, shall be provided at a rate of no more than 100 persons per toilet seat. Such facilities shall be designed to shield the occupants from public view.
2. Privies, if provided, shall be structurally sound and shall be designed to prevent access of flies to deposited excreta.
3. Portable type toilets, if provided, shall have waste therefrom collected at intervals of sufficient frequency to preclude overflow and the wastes therefrom shall be disposed of in a manner that does not create a health hazard or nuisance.
4. Handwashing and drying facilities shall be provided in the vicinity of each toilet building or location. Waste produced from such handwashing facilities shall be collected and disposed of either by holding tanks or subsurface absorption fields.
5. All solid waste shall be stored in suitable containers with tight fitting lids and such containers shall be conveniently located throughout the area.
6. All solid waste shall be collected twice daily or at such more frequent intervals as may be necessary to maintain sanitary conditions at the site and be disposed of in a facility which has been approved by the county health officer.
7. Provide the name, location, and TCEQ License number of the entity contracted to receive waste:  
\_\_\_\_\_
8. Provide the name, phone number and Sludge Transporter License of the entity contracted to transport toilet sludge:  
\_\_\_\_\_  
\_\_\_\_\_

#### **15. Pest Control**

Sufficient equipment and chemicals shall be available to control insect problems.

Please state your plan for Pest Control and list all control methods that will be used. Additional sheets may be attached to this page.

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## **16. Food Sanitation**

1. All food and beverages sold or furnished shall be obtained from approved sources.
2. Foods, while being stored, prepared, or served, shall be protected from contamination.
3. All perishable food shall be stored at such temperatures as will protect against spoilage.
4. All potentially hazardous food which consists in whole or in part of milk or milk products, eggs, meat, poultry, fish, and shellfish shall be maintained at safe temperatures (45 degrees Fahrenheit or below, or 140 degrees Fahrenheit or above).
5. The washing and sanitizing of food equipment and utensils shall be in compliance with the requirements set forth in the State Sterilization Law, Texas Civil Statutes Article 4476-9.
6. All food service personnel shall wear clean outer garments, maintain a high degree of personal cleanliness, and conform to hygienic practices while on duty. Handwashing facilities shall be provided.

## **17. Food and Beverage Safety Requirements.**

All mobile vendors/trailers will be subject to fire and health inspections. The promoter must ensure that all food and beverage vendors comply with the following requirements and not allow a vendor to operate if it does not.

1. Propane bottles utilized by food vendors must be securely attached to the mobile food unit. All spare bottles must be kept off event grounds at designated location. No spare bottles may be stored on event grounds. All other flammable liquids and gases must be kept off event grounds at designated secure location during the event.
2. Each vendor/ tent must have a 2A10BC rated fire extinguisher.
3. Any cooking operation involving combustible cooking media (frying vegetable or animal oils and fats) requires a Class K rated extinguisher, in addition to a 2A10BC rated fire extinguisher. All extinguishers must have a current annual inspection.
4. Propane appliances must have LPG stamped on their hoses.
5. No grilling with charcoal or wood is allowed under any tented structure.
6. Generators and other internal combustion power sources shall be separated from tents by a minimum of 20 feet and shall be isolated from contact with the public by fencing or enclosure or other approved means.
7. A minimum of 10 feet separation is required between cooking tents and non-cooking tents.
8. 10' x 10' pop-up canopies are permissible if they are properly staked and positioned. Walls, dressings, etc., may not be hung to enclose the canopy or provide walls.
9. If a tent will be used, the vendor must comply with all code requirements regarding tents.

## **18. Medical and Nursing Care**

1. Any event over 2,500 participants will require at least one emergency aid station which will be maintained and clearly identifiable by a prominent sign during the entire time of the mass gathering.
2. Each emergency aid station shall have on duty at all times at least two persons who at a minimum

hold a certification for first aid training. One shall be in charge. Please include the number of emergency medical services personnel that will be on site during the event, and a description of their qualifications.

3. A first aid station capable of providing basic first aid and basic life support, appropriate to the number of event attendees.

Note: Presidio County is in a remote location with extremely limited EMS services and limited hospital services more than 30 miles away. Plans should consider these limitations.

4. Any event over 4,500 participants will require an Emergency Medical Services Transportation Unit, one additional unit will be required per each group of 4,500 participants.

### **19. Waste Disposal**

1. All sewage, wastewater, and garbage shall be disposed of according to law. Adequate, covered containers for all refuse and garbage shall be provided. Attach the contract for Waste Disposal to this page.
2. A waste manifest showing the proper disposal of ALL waste must be supplied upon request to any investigative authority personnel designated under Section 751.005 a-f within five (5) days after the end of the event (this includes toilet facilities, garbage, wastewater and etc.). This includes a plan of how you will prevent trash from ending up off-site.

**Note:** The disposal of any waste, trash, garbage, sewage, etc. along a public road is a violation of State Law

### **20. Additional Fire Marshal Rules and Regulations.**

The promoter must ensure compliance with each of the following rules and regulations:

1. Pyrotechnics, outdoor lasers, flame effects/performers are not permissible without prior permitting and approval through the Presidio County Fire Marshal's Office.
2. Stage lighting is subject to regulations to avoid disruption of air traffic. Most stage configuration will require lighting to remain below 30 degrees from deck.
3. Event infrastructure locations and quantities, including cable ramps, barricade, fence lines etc., are subject to review and approval by the Presidio County Fire Marshal's Office.
4. Fire extinguishers, battery backup exit signs and site signage quantities and locations will be determined by the Presidio County Fire Marshal's Office. Equipping public safety UTV's with fire suppression will greatly reduce portable extinguishers required throughout the venue.
5. All large outdoor modular/scaffold stages must have working anemometer, unless otherwise approved. Display will be placed in designated position determined by the Presidio County Fire Marshal's office.
6. Site lighting design and placement will be cooperatively advanced to ensure safety and compliance.
7. All flammable liquids and gasses must be stored off-site at pre-determined location. Any refueling and/or exchange of compressed gasses should take place when crowds are not present.
8. A licensed electrical contractor must supervise and inspect all electrical installations. Multi-day events require a licensed electrician on site for repairs







E-mail \_\_\_\_\_

b. Head of Traffic Escort who will be on scene:

Name of Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell phone #: \_\_\_\_\_

E-mail \_\_\_\_\_

A copy of the above-mentioned contract must be attached to this page along with a copy of the proposed traffic control plan.

c. Approved by Presidio County Sheriff Office:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Print

By: \_\_\_\_\_ Title: \_\_\_\_\_  
Signature

#### 24. Coggins Papers

All equine must have current Coggins tests before they will be allowed to participate at the event. The Coggins papers will be checked by the Texas Animal Health Commission.

Failure to comply with Coggins requirements will result in the issuance of citations to individual violators, as well as the event promoter.

Please see Texas Administrative Code Section 49.1 for additional requirements regarding Coggins compliance and regulations.

#### 25. Insurance

It is **recommended but not required** that the event promoter secure a liability insurance policy in an amount reasonable in relation to the risks and hazards as involved and in relation to or in any way arising out of the proposed activity for the event, or any other activity connected to this event.

#### 26. Applicant Acknowledgement

Initial each of the following:

1. I have reviewed this Presidio County Mass Gathering Permit Request Form and I agree that I will abide by all the terms and conditions should this Permit Request Form be approved by the Presidio County Commissioners Court.

YES \_\_\_ NO \_\_\_

2. I hereby acknowledge that all information on this Permit Request Form is true to the best of my knowledge and that I will follow all the rules and regulations as set out in this Permit Request Form, local, state, and federal laws. I further hereby acknowledge that if I intentionally provide incorrect information on any documents requested, this request will be denied, the Permit Request Form will be terminated, and application fees will not be refunded.

YES \_\_\_ NO \_\_\_

3. I also understand that all required permits, forms, and approvals must be submitted along with this application, **or immediately upon** receiving required permits, forms, and approvals from the authorizing agency. Required permits, forms, and approvals must be available for inspection by any

Investigative Authority Personnel designated under Section 751.005 (a-f) at least 72 hours before the commencement of event.

YES\_\_\_\_NO \_\_\_\_\_

4. I also understand that as the promoter of this event, I accept any/all liability as it relates to any property damage or injuries that occur during this event; due to direct actions that occur as a result of individuals, group of individuals, or partnerships associated with the promoter.

YES\_\_\_\_NO \_\_\_\_\_

5. I will allow any County or State compliance officers or Texas Peace Officer to enter my event at any time, free of charge, to ensure compliance with this permit.

YES\_\_\_\_NO \_\_\_\_\_

6. I understand that pursuant to Texas Administrative Code, Title 37, Part 1, Chapter 1, Subchapter L, Section 1.168; The promoter will be responsible for and will be held accountable for preserving order within the confines of the area designated in the permit application.

YES\_\_\_\_NO \_\_\_\_\_

7. I understand that the County Judge may deny the permit pursuant to Section 751.007 which states:

(b) The county judge may deny the permit if he finds that:

- (1) the application contains false or misleading information or omits required information;
- (2) the promoter's financial backing is insufficient to ensure that the mass gathering will be conducted in the manner stated in the application;
- (3) the location selected for the mass gathering is inadequate for the purpose for which it will be used;
- (4) the promoter has not made adequate preparations to limit the number of persons attending the mass gathering or to provide adequate supervision for minors attending the mass gathering;
- (5) the promoter does not have assurance that scheduled performers will appear;
- (6) the preparations for the mass gathering do not ensure that minimum standards of sanitation and health will be maintained;
- (7) the preparations for the mass gathering do not ensure that the mass gathering will be conducted in an orderly manner and that the physical safety of persons attending will be protected;
- (8) adequate arrangements for traffic control have not been provided; or
- (9) adequate medical and nursing care will not be available

YES\_\_\_\_NO \_\_\_\_\_

8. I understand the county judge may revoke the permit pursuant to Section 751.008 Texas Health and Safety Code, which states:

(a) The county judge may revoke a permit issued under this chapter if the county judge finds that preparations for the mass gathering will not be completed by the time the mass gathering will begin or that the permit was obtained by fraud or misrepresentation.

(b) The county judge must give notice to the promoter that the permit will be revoked at least 24 hours before the revocation. If requested by the promoter, the county judge shall hold a hearing on the revocation

YES \_\_\_ NO

**27. Section Headings**

Headings and titles at the beginning of the provisions of this Permit Request Form have been included only to make it easier and more convenient to locate the subject matter covered by that part, section or subsection and shall not be used in interpreting or construing this Permit Request Form.

**28. Governing Law**

The validity and interpretation of any of the terms and provisions of this Permit Request Form or of the rights and duties of the parties hereunder shall be governed by the laws of the State of Texas. The venue for any cause of action arising out of this Permit Request Form and/or the permit shall be in Presidio County Texas.

**29. Severability**

In the event that any one or more of the provisions contained in this Permit Request Form shall be held, for any reason, to be invalid, illegal, or unenforceable in any respect, by a Court of competent jurisdiction, such in validity, illegality, or enforceability shall not affect any other provision of this Permit Request Form and this Permit Request Form shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

**30. Gender and Number**

Words of any gender in this Permit Request Form shall be construed to include any other gender; and words in either number shall be construed to include the other, unless the context in this Permit Request Form clearly requires otherwise.

**31. Permit Fee**

There will be a base fee of \$200.00 for any event under 2,500 people and \$400.00 for any event over 2,500; not including:

INSPECTION FEES. (a) A commissioners court may establish and collect a fee for an inspection performed under Section 751.012. The fee may not exceed the amount necessary to defray the costs of performing the inspections. The fee shall be deposited into the general fund of the county.

(b) A commissioners court may use money collected under this section to reimburse the county department or, if a state agency performs the inspection on behalf of the county, the state agency, the cost of performing the inspection.

a. Date paid: \_\_\_\_\_

b. Received by: \_\_\_\_\_

**When possible please submit PDF of this application and all included documents.**





- device. All entries must meet and obey all local, state and federal laws, including but not limited to person or persons participating in, attending, watching, and working for the event.
5. Entry Fee is defined as a gate fee, admission fee, entrance fee, admission charge.
  6. Event is defined by Texas Health and Safety Code Sec. 751.002.
  7. Permit Request Form is defined as a Mass Gathering Permit Request Form.
  8. Person is defined as an individual, group of individuals, firm, corporation, partnership, or association.
  9. Participants is defined as the same as attendee, partygoer, observer, watcher, viewer, vendor, staff, spectator, or participant.
  10. Promote is defined as to organize, manage, finance, or hold an event.
  11. Promoter is defined as a person who promotes, finances, oversees, manages, controls, supervises, directs, or organizes an event and/or a mass gathering.
  12. Ride is defined as the same as event.
  13. Race is defined as the same as event.
  14. Security Personnel as defined by this form is off duty peace officers certified by the State of Texas.
  15. Traffic as defined by Texas Transportation Code Section 541.301 are pedestrians, ridden or herded animals, and conveyances, including vehicles and streetcars, singly or together while using a highway for the purposes of travel.
  16. Traffic Escort as defined by this form is off duty peace officers certified by the State of Texas.
  17. Vehicle is defined as any device or form of a device with a wheel or wheels that will move under its own power, and/or assisted by any form of auxiliary power can be animal, human, or natural (such as, but not limited to solar, wind), or any other form of mechanical power.
  18. PCSO is defined as the Presidio County Sheriff's Office.

**The following are recommendations and are not required.**

**Presidio County Mass Gathering Application Recommendations**

**Presidio County is in a remote location which may present challenges to event organizers; the area has limited resources, our population is diverse, and we have unique environmental concerns. As organizers work to apply for a mass gathering permit using this application, please consider the following recommendations which outline some of these challenges and ways to work with our community to put on the best event possible. These are only recommendations. The county would appreciate understanding how your event might address these issues, but they are not requirements.**

It is recommended that the event promoter secure a liability insurance policy with a minimum amount of \$1,000,000 coverage for every 1000 paid participants/unpaid participants/vendors/staff of the event and list Presidio County as an additional insurer to cover any damages that may occur to Public/County/State property or Right-of-Way, and/or injuries that may occur during the event, or any other activity connected to this event.

Presidio County has limited road capacity with rural two-lane highways. It is recommended that applicants address road capacity in their submitted plans and consider consulting the local TxDOT offices for their expertise.

Areas of Presidio County are comprised dry desert and/or desert grasslands with uncommonly high wind events, especially during the spring season. A burn ban is in effect for the majority of the year. As plans are submitted throughout this permit application, please consider how a burn ban and/or dry and extremely windy conditions may impact your preparedness.

Presidio County encourages promoters to consult with local wildlife and natural resource organizations with expertise in the local ecology to understand how the site plan may impact wildlife and natural resources. The County recommends promoters secure an environmental assessment that specifically considers erosion on the site and how run-off could be contained/directed in a way not to disturb the natural habitat surrounding the site. If reasonable efforts can be taken to protect wildlife and natural resources at the event site, the County would appreciate seeing this as part of a promoter's plan.

Presidio County is a diverse community with citizens who speak both english and spanish. Please consider providing community-facing event information and communication in both languages, whenever possible. This could include any printed material about the event in newspapers, at public meetings, and any other distribution. Please consider providing translation at public meetings.